

**Outagamie County Library Service Planning Committee and
Waupaca County Library Services Planning Committee
Joint Meeting**

October 3, 2024, Meeting Minutes

The meeting was called to order at 6:01 p.m. by Chair Looker.

PRESENT FOR OUTAGAMIE COUNTY COMMITTEE: Bobbie Buchholtz, Peter Gilbert, Wendy Hartman, B Looker, Cathy Thompson, Veronica Woodward.

PRESENT FOR WAUPACA COUNTY COMMITTEE: Bobbie Buchholtz, Diane Forsythe, Michelle Frola, Peter Gilbert, Steve Hart, Wendy Hartman, B Looker, Lila Malvik-Shower, Cathy Thompson, Veronica Woodward.

OTHERS PRESENT: Bradley Shipps and Kristin Laufenberg serving as OWLS staff support.

EXCUSED: Mitesh Ajmera, Tyler Baeten, Cindy Fallona, Angela Ver Voort, for both counties. Mike Hankins for Waupaca County.

Gilbert moved, seconded by Hartman, to approve the agenda as presented. Motion carried.

Buchholtz moved, seconded by Forsythe, to approve the September 12, 2024 meeting minutes as presented. Motion carried.

There was no public participation.

There was no new correspondence.

Gilbert moved, seconded by Woodward, to include in both plans a provision for additional funding for electronic resources, determining the amount of the budget request using a fixed percentage of the total funding formula request for home county libraries (Option B in the proposal) and using the distribution model suggested by the libraries of pooling the funds and convening a committee made up of library representatives to direct purchases in the OverDrive Advantage account, with OWLS serving as fiscal agent. Motion carried.

The committees discussed a proposal to include direct support for system services in the plan. No action was taken.

The committee reviewed drafts of the 2025-2029 plans with key updates in the rationale and recommended funding methodology sections and a new Appendix C for definitions and a sample calculation.

Committee members are invited to submit additional suggestions and corrections to Shipps. Complete plans will be drafted for the next meeting.

The next meeting is tentatively scheduled for Thursday, October 17th at 6:00pm immediately prior to the OWLS Board meeting.

Having completed the agenda, the meeting was adjourned by Chair Looker at 7:11 pm.

Respectfully submitted,

Bradley Shipps
OWLS Director