

Outagamie Waupaca Library System
Board of Trustees
August 17th, 2023, Meeting Minutes

The meeting was called to order at 6:01 p.m. by President Frola.

PRESENT: Tyler Baeten, Diane Forsythe, Michelle Frola, Peter Gilbert, Mike Hankins, Wendy Hartman, Marilyn Herman, Brian Looker, Cathy Thompson (arrived at 6:09pm), Angela Ver Voort.

OTHERS PRESENT: Bradley Shipps, Melissa Knight, Wendi Unger, Tanner Fuhr.

EXCUSED: Mitesh Ajmera, Bobbie Buchholtz, Paul Girod, Lila Malvik-Shower, Marcia Trentlage.

Hankins moved, seconded by Hartman, to approve the agenda as presented. Motion carried.

Gilbert moved, seconded by Forsythe, to approve the July 20th, 2023, meeting minutes as presented. Motion carried.

Wendi Unger of Baker Tilly presented the 2022 audit. Herman moved, seconded by Forsythe, to approve the 2022 audit. Motion carried.

Hartman moved, seconded by Baeten, to accept the July 2023 financial report and file for audit. Motion carried.

Ver Voort moved, seconded by Forsythe, to approve the July 2023 and August 2023 checks numbered 33312 - 33359 inclusive in the amount of \$1,554,871.77 and payroll-related expenditures in the amount of \$71,644.51. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Trustees reviewed a draft of the 2024 budget. No action taken.

Ver Voort moved, seconded by Forsythe, to move into closed session pursuant to section 19.85 (1)(c) Stat. for the purpose of considering specific employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The motion carried on a

unanimous roll call vote at 6:49 pm.

- Employee compensation
- Network Manager candidates

Forsythe moved, seconded by Thompson, to reconvene in open session. Motion carried at 7:39 pm.

Ver Voort moved, seconded by Hartman, to approve the employee compensation proposal. Motion carried.

Forsythe moved, seconded by Herman, to approve increasing the Office Assistant's weekly hours from 15 to 18, effective following her October vacation. Motion carried.

Having completed the agenda, the meeting was adjourned by Frola at 7:42 pm.

Respectfully submitted,

Melissa Knight
OWLS Administrative Assistant