

Outagamie Waupaca Library System
Board of Trustees
December 19th, 2024, Meeting Minutes

The meeting was called to order at 6:02 p.m. by President Looker.

PRESENT: Diane Forsythe, Michelle Frola, Peter Gilbert, Mike Hankins, Steve Hart, Brian Looker, Angela Ver Voort, Veronica Woodward.

OTHERS PRESENT: Bradley Shipps, Melissa Knight.

Excused: Mitesh Ajmera, Tyler Baeten, Bobbie Buchholtz, Cindy Fallona, Wendy Hartman, Lila Malvik-Shower, Cathy Thompson.

Hankins moved, seconded by Forsythe, to approve the agenda as presented. Motion carried.

Forsythe moved, seconded by Hankins, to approve the November 21st, 2024, meeting minutes as presented. Motion carried.

Forsythe moved, seconded by Frola, to accept the November 2024 financial report and file for audit. Motion carried.

Ver Voort moved, seconded by Woodward, to approve the November 2024 and December 2024 automatic payments and checks numbered 34053 – 34086 inclusive, in the total amount of \$96,198.62 and payroll-related expenditures in the amount of \$80,308.69. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Forsythe moved, seconded by Woodward, to approve the revised Bylaws. Motion carried.

Frola moved, seconded by Ver Voort, to approve the board meeting schedule for 2025, with corrections to dates. Motion carried.

Gilbert moved, seconded by Forsythe, to approve the Technology & Resource Sharing Plan. Motion carried.

Ver Voort moved, seconded by Frola, to approve the Youth Services Liaison Agreement.

Motion carried.

Gilbert moved, seconded by Forsythe, to authorize the Director to sign and approve the Outagamie County Agreement, providing there are no significant changes. Motion carried.

Trustees reviewed the Telecommuting Policy. No action taken.

Forsythe moved, seconded by Hankins, to approve the Director's Telecommuting Agreement. Motion carried.

Having completed the agenda, the meeting was adjourned by President Looker at 6:36pm.

Respectfully submitted,

Melissa Knight
OWLS Administrative Assistant.