

Outagamie Waupaca Library System
Board of Trustees
October 17th, 2024, Meeting Minutes

The meeting was called to order at 6:02 p.m. by President Looker.

PRESENT: Bobbie Buchholtz, Diane Forsythe, Michelle Frola, Peter Gilbert, Mike Hankins, Steve Hart, Wendy Hartman, Brian Looker, Cathy Thompson, Angela Ver Voort, Veronica Woodward.

OTHERS PRESENT: Bradley Shipps, Melissa Knight, Bryan Durkee.

Excused: Mitesh Ajmera, Tyler Baeten, Cindy Fallona, Lila Malvik-Shower.

Hankins moved, seconded by Thompson, to approve the agenda as presented. Motion carried.

Forsythe moved, seconded by Hartman, to approve the September 19th, 2024, meeting minutes as corrected. Motion carried.

Buchholtz moved, seconded by Frola, to accept the September 2024 financial report and file for audit. Motion carried.

Forsythe moved, seconded by Frola, to approve the September 2024 and October 2024 automatic payments and checks numbered 33976 – 34011 inclusive in the amount of \$60,502.01 and payroll-related expenditures in the amount of \$81,575.88. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Gilbert moved, seconded by Forsythe, to approve choosing TASC as the new FSA plan administrator. Motion carried.

Hankins moved, seconded by Ver Voort, to approve the revised 2024 budget and surplus proposals. Motion carried.

Trustees discussed moving to every-other-month board meeting schedule in 2025.
No action taken.

Having completed the agenda, the meeting was adjourned by President Looker at 7:45pm.

Respectfully submitted,

Melissa Knight
OWLS Administrative Assistant.